



Application for Subsidized Housing in Ottawa

For Office Use Only

Date:

Rec. by:

Version française disponible.

1. Eligibility Rules

To be eligible for subsidized housing, you must meet all of the following conditions:

- All members of the household must be a Canadian citizen, Landed Immigrant, Refugee or Refugee Claimant.
- No member of the household is currently under a deportation, departure or exclusion order to leave Canada.
- At least 1 person in your household must be 16 years of age and older.
- No member of the household owes money to any social housing provider.
- No member of the household has been convicted of an offence in relation to rent-geared-to-income assistance or found by a court of law or the Landlord and Tenant Board to have misrepresented their income for the purpose of rent-geared-to-income assistance.
- If you own a house or rent any other property, you must agree to sell it or terminate the lease within 180 days of being housed.
- You must be able to live independently, and make your own arrangements for support services.

2. Additional Information

- You must report any changes to this information directly to The Registry.
- You must update your application at least once per year with The Registry.
- The system for selecting households is based on the date of your application.
- Special Priority may be given to your application if you are being abused by someone whom you live with, lived with, or is acting as your sponsor. Certain criteria must be met.
- Urgent status may be given to your application if you have a life-threatening or terminal illness made worse by your current living situation or your personal safety is threatened.
- You may be given special status if you are homeless.
- You may be required to pursue income from one or more of the following sources:
 - Ontario Works
 - Support payments
 - Employment Insurance
 - Any pension or support payments required under a sponsorship agreement

Failure to pursue a specific type of income within the required time frame will result in a decision of ineligibility at the time of a housing offer.

- You are only entitled to **3 offers** of housing. If all offers are refused the file will be cancelled.
- When you accept an offer of housing from any one of the housing providers you have applied to, you will no longer be on the waiting list for any other housing provider. If you want to move to another housing provider later on, you will then have to re-apply.
- The information you give us on this form and your attached documents will be used to determine your eligibility for subsidized housing. Some housing providers may need more information.

3. Instructions

- Please fill out all sections of the form. Please print, in ink.
- **You must provide proof of Canadian residency for all household members** (i.e. birth certificate, immigration documents, etc.)
- You may be requested to provide documents to verify any information you have included in your application.
- Read the “Release and Consent” and “Declaration”.
- **All household members 16 years of age and older must sign the form.**
- **All household members must report and provide proof of their current income.**



The application must be completed in full and returned to:

The Registry
 2197 Riverside Dr., 5th Floor
 Ottawa, Ontario
 K1H 1A9

Phone: 613-526-2088

4. Household Information

Please provide information about **yourself and all other adults and children** who will live in the housing you are applying for. All household members listed **must** be available to move in at the time of offer.

This section **must** be filled out.

All household members must report and provide proof of their current income.

Last Name	First Name	Date of Birth D/M/Y	Sex M/F	Relationship to applicant	Gross Monthly Income	Income Source (work, pension, assistance, etc.) Proof required
		/ /		<i>Applicant</i>		
		/ /				
		/ /				
		/ /				
		/ /				
		/ /				
		/ /				
		/ /				

Is a baby expected? Yes No If **Yes**, date expected:

Present Address

Street No.	Street Name	Apartment No.	City / Province	Postal Code
Social Insurance No. (Optional)		Home Telephone ()	Work/ Daytime Telephone * ()	
Present Landlord		Landlord Telephone	Monthly Rent	
Is this a social housing provider? <input type="checkbox"/> Yes <input type="checkbox"/> No			Number of bedrooms in current unit:	
Have you ever lived with a social housing provider? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, which one?				
Have you ever been evicted for cause from a social housing provider? <input type="checkbox"/> Yes <input type="checkbox"/> No				
Other person to contact Name: Telephone:		Do you need an interpreter? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes , person to contact: Telephone:		
Spoken language(s) <input type="checkbox"/> English <input type="checkbox"/> French		Preferred language for correspondence <input type="checkbox"/> English <input type="checkbox"/> French		

* Calls to offer housing are usually made during office hours. Please ensure that you can be reached during the day.



Please check any of the following that apply to you (optional):

I am currently a victim of domestic abuse and want to be considered for special priority. You must provide **supporting documents** from a professional (contact The Registry for a list of qualifying professionals).

If yes, please provide a SAFE mailing address and telephone number where you can be contacted:

same as address and telephone number given above; **OR:**

Street Name and Number _____ Apt. Number _____

City _____ Province _____ Postal Code _____

Telephone Number _____ Contact person _____

List any areas you **cannot** live in due to safety concerns _____

Please call The Registry if you cannot be reached by telephone.

Homeless (you may be asked to provide **supporting documents**)

Please explain your situation: _____

Last permanent address: _____

Youth (16 to 17 years of age)

Newcomer to Canada within the last year

5. Housing Preferences

Please check your preferences. You may check more than one.

(a) I want to live in:

a Senior Citizen community

a mixed community (families, singles, seniors)

(b) I would consider:

an apartment

a townhouse

The size of the unit you qualify for will depend on the size and special needs of your household.

(a) As a single person, you qualify for a 1 bedroom apartment. Would you also consider:

a bachelor apartment? Yes No or a room (in a rooming house)? Yes No

(b) There is a shortage of larger units, and larger households may be given priority for them.

Are you willing to have any of your children share a bedroom? Yes No

Do you require parking? Yes No

Do you or any member of your household have special housing needs due to serious health reasons or disabilities? Yes No Who? _____

Wheelchair Modified Unit (you must provide **supporting medical documents**)

Wheelchair Accessible Building

No carpeting

Other _____

Are you currently a tenant of Ottawa Community Housing? Yes No

If yes, are you applying for a transfer to another Ottawa Community Housing unit?

Yes No

Reasons for transfer request _____



Please check the social housing you are interested in (you may check more than one):

6. Urban Housing Providers

Ottawa Central

- Centretown Citizens Ottawa Corporation (CCOC)**
 - Argyle (1, 2, 3 bedroom apts.)
 - Arlington I (1, 3 bedroom townhouses)
 - Arlington II (1, 2 bedroom apts.)
 - Beaver Barracks - Argyle (Designated Non-Smoking; 1, 2, 3 bedroom apts.)
 - Beaver Barracks - Metcalfe (Designated Non-Smoking; 1, 2, 3 bedroom apts.)
 - Bronson I (1, 2 bedroom apts.)
 - Bronson II (1, 2, 3 bedroom apts.)
 - Bronson III (bachelor apts.; 1, 2 bedroom apts.)
 - Clarence (bachelor apts.; 1, 2 bedroom apts.; 3, 4 bedroom stacked townhouses)
 - Flora I (1, 2 bedroom apts.)
 - Flora II (1, 5 bedroom apts.)
 - Florence (1, 2, 3 bedroom apts.)
 - Gilmour I (3 bedroom townhouses)
 - Gilmour II (2, 3 bedroom apts.)
 - Gilmour III (1, 2 bedroom apts.)
 - Gilmour/Kent (bachelor apts.; 1, 2 bedroom apts.; 3 bedroom townhouses)
 - Gladstone (3 bedroom townhouses)
 - Gloucester (1, 2 bedroom apts.)
 - James I (1, 2, 3 bedroom apts.)
 - James II (1, 2 bedroom apts.)
 - James Rooming House (rooms)
 - Lisgar I (bachelor apts.; 1, 2 bedroom apts.)
 - Lisgar II (1, 2, 3 bedroom apts.)
 - Lisgar III (1, 2, 3 bedroom apts.)
 - Lyon (bachelor apts.)
 - McLeod I (1, 3 bedroom townhouses)
 - McLeod II (3 bedroom apts.)
 - Nelson (1, 2 bedroom apts.)
 - Percy (2, 3 bedroom townhouses)
 - Robinson (1, 2, 3 bedroom apts.)
 - Stewart Rooming House (rooms)
 - Waverley I (1, 2 bedroom apts.)
 - Waverley II (bachelor apts.; 1 bedroom apts.)
- Chinese Community Building** (bachelor apts.; 1, 2 bedroom apts.)
- Muslim Non-Profit Housing** (bachelor apts.; 1, 2, 3 bedroom apts.)
- Ottawa Community Housing**
 - Albert Rooming House (**Women only**, rooms and bachelor apts)
 - Arlington (bachelor apts.; 1 bedroom apts.)
 - Beauséjour (bachelor apts.; 1,2,3 bedroom apts.; 1, 2, 3, 4 bedroom townhouses)
 - Bélanger Manor (**Seniors only**; 1, 2 bedroom apts.)
 - Blair House (**Seniors only**; bachelor, 1 bedroom apts)
 - Brian Bourns Place (bachelor, 1, 2 bedroom apts.)
 - Bronson Rooming House (rooms)
 - Bronson Terrace (bachelor, 1, 2 bedroom apts.)
 - Brooke Towers (1 bedroom apts.)
 - Bruyère (2, 3, 4 bedroom townhouses)
 - Bruyère Rooming House (rooms)
 - Cumberland (1, 2 bedroom apts.)
 - Cumberland Rooming House (rooms)
 - Flora (1, 2 bedroom apts.)
 - Frank St (1, 2 bedroom apts.)
 - Friel (1, 2, 3 bedroom apts.)
 - Hartman/Somerset (Bachelor apts.; 1, 2 bedroom apts.)
 - Hayley Court (2, 3 bedroom townhouses)
 - King Edward / Anson Plaza (1, 2 bedroom apts.)
 - Lady Stanley Place (1, 2 bedroom apts.)

- MacDonald Manor (*bachelor apts.; 1 bedroom apts.*)
- MacLaren Towers (*bachelor apts.; 1 bedroom apts.*)
- Marion Dewar Place (*1, 2, 3, 4 bedroom apts.*)
- May Nickson Place (*1, 2 bedroom apts.; 2, 3 bedroom townhouses*)
- McAuley Place (*1, 2 bedroom apts.; 4 bedroom townhouses*)
- McLeod (*1, 2 bedroom apts.*)
- Murray (*1, 2, 3 bedroom apts.*)
- Murray / Beausoleil (*3, 4, 5 bedroom townhouses*)
- Nepean Place (*1, 2 bedroom apts.*)
- Place Charlotte (**Seniors only**; *1 bedroom apts.*)
- Silver Heights (**Seniors only**; *1, 2 bedroom apts.*)
- Somerset Rooming House (*rooms*)
- Somerset Towers (**Seniors only**; *1 bedroom apts.*)
- Strathcona Heights / Apartments (*1, 2, 3 bedroom apts.*)
- Strathcona Heights / Renovated Apartments (*2, 3 bedroom apts.*)
- Strathcona Heights (*2, 3, 4 bedroom townhouses*)
- Wurtemberg / Victoria Manor (*1 bedroom apts.*)
- Serson Clarke** (*bachelor apts.; 1, 2 bedroom apts.*)
- Rent Supplement Program*** (see page 8) (*1, 2 bedroom apts.*)

Ottawa East

- Centretown Citizens Ottawa Corporation (CCOC)**
 - Presland (*1, 2 bedroom apts.*)
 - Putman (*2, 3 bedroom apts.*)
 - Stevens (*1, 2, 3 bedroom apts.*)
- La Commission de Logement de Vanier** (*This provider only works in French language; in Vanier: 2, 3 bedroom townhouses*)
- Communityworks Non-Profit Housing**
 - Cliff House (*1, 2 bedroom apts; 2, 3 bedroom townhouses*)
 - Presland Mews (*2, 3, 4 bedroom townhouses*)
- L.I.U.N.A. Non-Profit Housing** (*1, 2, 3 bedroom apts.*)
- OCISO Non-Profit Housing - Presland** (*3, 4 bedroom townhouses*)
- Ottawa Community Housing**
 - Bathgate Court (*2, 3 bedroom townhouses*)
 - Belisle St (*2, 3, 4, 5 bedroom townhouses*)
 - Cairine Court (*2, 3 bedroom townhouses*)
 - Carson-Paul (*2, 3, 4 bedroom townhouses*)
 - Carsons Rd (*2, 3, 4 bedroom townhouses*)
 - Chateau Donald (*bachelor apts.; 1 bedroom apts.*)
 - Donald St (*1, 2 bedroom apts.*)
 - Donald Court (*bachelor apts.; 1 bedroom apts.*)
 - Du Père Charlebois (*bachelor apts.; 1 bedroom apts.*)
 - Dubeau Court (*2, 3 bedroom stacked townhouses*)
 - Garneau St (*3 bedroom apts.*)
 - Green Valley Terrace (**Seniors only**; *bachelor apts.; 1 bedroom apts.*)
 - MacKay (*1, 2 bedroom apts.*)
 - Marguerite (*2, 3 bedroom apts.*)
 - Overbrook Quads (*1 bedroom apts.*)
 - Place Fatima / Montfort (**Seniors only**; *1 bedroom apts.*)
 - Queen Mary Court (*bachelor apts.; 1 bedroom apts.*)
 - St Laurent Blvd (**Seniors only**; *1 bedroom apts.*)
 - St Laurent Place (*1, 2 bedroom apts.*)
 - Thomson Terrace (**Seniors only**; *1 bedroom apts.*)
 - Thorncliffe Court (*1, 2, 3, 4 bedroom stacked townhouses*)
 - White Fathers (*3, 4 bedroom townhouses*)
 - Ottawa Community Housing – Limited Dividend** (see page 8)
 - Bon Logis (*3 bedroom townhouses*)
 - Overbrook (*3, 4 bedroom townhouses*)
- Rent Supplement Program*** (see page 8) (*1, 2 bedroom apts.*)

Ottawa West

Centretown Citizens Ottawa Corporation (CCOC)

- Albert / Rochester (2, 3 bedroom townhouses)
- Armstrong / Carruthers (bachelor apts.; 1 bedroom apts.)
- Booth (1, 2 bedroom apts.)
- Booth / Primrose (1, 2, 3 bedroom apartments)
- Carruthers (3 bedroom townhouses)
- Hinchey (2, 3 bedroom townhouses)
- Loretta (bachelor apts.; 1, 2, 3 bedroom apts.)
- Merivale / Mayview (2, 3, 4 bedroom townhouses)
- Parkdale (1, 2, 3 bedroom apts.)
- Richmond Rd (2, 3 bedroom apts.; 4 bedroom townhouses)
- Rochester (bachelor apts.; 2 bedroom apts.)
- Stirling (bachelor apts.; 1, 2 bedroom apts.)

Communityworks Non-Profit Housing

- Patterson Walk (1, 2 bedroom apts.)

OCISO Non-Profit Housing (1, 2, 3, 5 bedroom apts.)

Ottawa Community Housing

- Allard Place (1, 2, 3 bedroom stacked townhouses)
- Bellevue Manor / Caldwell (1, 2 bedroom apts.)
- Breezehill (1, 2 bedroom apts.)
- Britannia Woods (3, 4, 5 bedroom townhouses)
- Caldwell (3, 4, 5 bedroom townhouses)
- Cavan-Lepage (2, 3, 4 bedroom townhouses)
- Christie Place (2, 3, 4 bedroom townhouses)
- Edgeworth (3 bedroom townhouses)
- Eva Taylor Court (2, 3 bedroom townhouses)
- Foster Farm (3, 4, 5 bedroom townhouses)
- Gladstone Terrace (**Seniors only**; 1, 2 bedroom apts.)
- Golden Manor / Richmond Rd (**Seniors only**; 1 bedroom apts.)
- Hampton Court / Kirkwood (**Seniors only**; bachelor apts.; 1 bedroom apts.)
- Hasenack Place (1, 2 bedroom apts.)
- Hintonburg Place (1, 2 bedroom apts.)
- Hooper (4 bedroom townhouses)
- Lebreton (1, 2, 3 bedroom stacked townhouses)
- Lepage Manor (1 bedroom apts.)
- Loretta Young (2, 3 bedroom townhouses)
- Mayview (bachelor apts.; 1 bedroom apts.)
- McEwen Terrace (**Seniors only**; 1 bedroom apts.)
- Michele Heights (2, 3, 4 bedroom townhouses)
- Mooretown Quads (1 bedroom apts.)
- Morrison Gardens (2, 3, 4, 5 bedroom townhouses)
- Orchard Grove (1, 2 bedroom apts.)
- Pinecrest Terrace (2 bedroom apts.; 2, 3, 4, 5 bedroom townhouses)
- Ramsey (2 bedroom apts.)
- Regina Lane / Lincoln Heights (1, 3, 4 bedroom townhouses)
- Regina Towers (1 bedroom apts.)
- Riddell (2, 3 bedroom townhouses)
- Rochester Heights (bachelor apts., 1 bedroom apts.; 3, 4, 5 bedroom townhouses)
- Rochester Towers (**Seniors only**; 1 bedroom apts.)
- Ron Kolbus Place (bachelor apts, 1, 2, 3 bedroom apts; 2, 3, 4 bedroom townhouses)
- Rosenthal (3, 4 bedroom townhouses)
- Scotthill (1, 2 bedroom apts; 3, 4 bedroom townhouses)
- Shillington (2 bedroom apts.)
- Spadina Place (1, 2, 3 bedroom stacked townhouses)
- Spruce St (bachelor apts, 2 bedroom apts.)
- Tweedsmuir (3, 4 bedroom townhouses)
- Vachon Place (1, 2 bedroom apts.)
- Wellington Towers (**Seniors only**; 1 bedroom apts.)

- Winthrop Court (1, 2, 3, 4 bedroom stacked townhouses)
- Ottawa Community Housing – Limited Dividend** (see page 8)
 - Mooretown (3 bedroom townhouses)
- St. Vladimir’s Russian Residence (Seniors only; 1, 2 bedroom apts.)**
- Taiga Non-Profit Housing (1, 2, 3 bedroom apts.)**
- Vietnamese Canadian Non-Profit Housing (Van Lang) (1, 2, 3 bedroom apts.)**
- Rent Supplement Program*** (see page 8) (1, 2, 3 bedroom apts; 3 bedroom townhouses)

Ottawa South

- Ellwood House (Seniors only; 1, 2 bedroom apts.)**
- Ottawa Community Housing**
 - Albion Gardens (2, 3, 4, 5 bedroom townhouses)
 - Albion-Heatherington (3, 4 bedroom townhouses)
 - Ashgrove (2, 3, 4 bedroom townhouses)
 - Blair Court (2, 3, 4, 5 bedroom townhouses)
 - Blohm Court (1, 2, 3, 4 bedroom townhouses)
 - Cahill Place (1, 2, 3, 4 bedroom townhouses)
 - Cameron Court (1, 2, 3, 4 bedroom townhouses)
 - Clementine Towers (**Seniors only; 1 bedroom apts.**)
 - Confederation Court (3, 4, 5 bedroom townhouses)
 - Dynes (3 bedroom townhouses)
 - Esson Place (1, 2, 3, 4 bedroom townhouses)
 - Fairlea Court (1, 2, 3, 4 bedroom townhouses)
 - Heather Manor / Heatherington Rd (1 bedroom apts.)
 - Hunt Club Place (2, 3 bedroom townhouses)
 - Karsh Court (1, 2, 3, 4 bedroom townhouses)
 - Kilborn (3, 4 bedroom townhouses)
 - Lavigne Court (2, 3, 4 bedroom townhouses)
 - Lexington (bachelor apts., 1, 2 bedroom apts.)
 - McCartin Place (1, 2, 3 bedroom apts.)
 - Revell Court (1, 2, 3 bedroom townhouses)
 - Rideauview Terrace (2, 3, 4 bedroom townhouses)
 - Ridgemont Terrace (3, 4, 5 bedroom townhouses)
 - Riverbank Apts / Bank St (1, 2, 3 bedroom apts.)
 - Rockingham (bachelor apts., 1, 2, 3 bedroom apts.)
 - Russell Gardens (1, 2 bedroom apts.)
 - Russell Heights (3, 4, 5 bedroom townhouses)
 - Russell Manor (**Seniors only; 1 bedroom apts.**)
 - Shearwater Court (2, 3, 4 bedroom townhouses)
 - St Laurent-Walkley (2, 3, 4 bedroom townhouses)
 - St Peter’s Court (1, 2, 3 bedroom apts.)
 - Tapiola Court (2, 3, 4 bedroom townhouses)
 - Walkley Manor (**Seniors only, 1 bedroom apts.**)
 - Woodland Place (1, 2, 3 bedroom townhouses)
- Rent Supplement Program*** (see page 8) (1, 2 bedroom apts; 3, 4 bedroom townhouses)

Nepean

- Asher Christian Seniors (Seniors only; 1, 2 bedroom apts.)**
- Barrhaven Non-Profit Housing (1, 2 bedroom apts.; 2, 3 bedroom townhouses)**
- Harmer House (Seniors only; 1, 2 bedroom apts.)**
- Nepean Housing**
 - Centrepointe (1, 2 bedroom apts.)
 - Draffin Court (2, 3, 4 bedroom townhouses)
 - Dunbar Court (2, 3, 4 bedroom townhouses)
 - Farnworth Manor Homes I (2, 3, 4 bedroom townhouses)
 - Farnworth Manor Homes II (1 bedroom stacked townhouses; 2 bedroom townhouses)
 - Hammill Court (1, 2 bedroom apts.; 2, 3, 4 bedroom townhouses)
 - Madden Court (2, 3, 4 bedroom townhouses)
 - Pallister Court (1 bedroom stacked townhouses; 2, 3, 4 bedroom townhouses)
 - Plunkett Court (2, 3 bedroom townhouses)

- Ottawa Community Housing**
 - Viewmount (*Seniors only; 1 bedroom apts.*)
- Shikun Oz Non Profit (*Seniors only; 1, 2 bedroom apts.*)**
- Rent Supplement Program*** (see page 8) (*2 bedroom apts; 2, 3 bedroom townhouses*)

Kanata

- Kanata Baptist Place** (*1, 2 bedroom apts.; 2, 3, 4 bedroom townhouses*)
- Ottawa Community Housing**
 - Penfield (*Seniors only, 1 bedroom apts*)
- Rent Supplement Program*** (see page 8)
 - Blue Heron Cooperative (*bachelor apts; 1, 2 bedroom apts.; 3, 4 bedroom townhouses*)

Gloucester

- Communityworks Non-Profit Housing**
 - Communityworks Place (*1, 2 bedroom apts.*)
- Emily Murphy Non-Profit Housing** (*Supportive housing for single parents only; 2, 3 bedroom townhouses*)
- Gloucester Non-Profit Housing**
 - Blackburn Hamlet (*2, 3, 4 bedroom stacked townhouses*)
 - Carver Place (*2, 3, 4 bedroom townhouses*)
 - Cyrville/Fine (*2, 3, 4 bedroom townhouses*)
 - Ken Steele Court (*2, 3, 4 bedroom townhouses*)
 - Vinam House (*2, 3, 4 bedroom stacked townhouses*)
- Rent Supplement Program*** (see page 8) (*1, 2 bedroom apts; 3 bedroom townhouses*)

Cumberland

- Cumberland Non-Profit Housing**
 - Fallingbrook (*in Orleans; 2, 3, 4 bedroom townhouses*)
 - Residence Hervé Joli (*Seniors only, in Sarsfield; 1, 2 bedroom apts.*)

* *The Rent Supplement Program provides rent subsidy to tenants living in housing owned by private sector landlords. The same rules apply to households in the Rent Supplement Program as other social housing providers.*

** *Limited Dividend is not rent-geared-to-income housing. Specific income range targeted.*

7. Rural Housing Providers

These housing providers are located in locations outside of the former City of Ottawa.

NOTE: There may not be regular public bus service (OC Transpo) to these locations.

Osgoode Township

- Township of Osgoode Non-Profit Housing**
 - Dr. R. A. Dowd Place (*in Osgoode: Seniors only; 1, 2 bedroom apts.*)
 - Greely Family Units (*in Greely, 2 bedroom townhouses*)
 - Metcalfe Family Units (*in Metcalfe, 1, 2, 3 bedroom townhouses*)
 - Osgoode Family Units (*in Osgoode, 1, 2, 3 bedroom townhouses*)
 - Stanley Apartments (*in Metcalfe: Seniors only; 1, 2 bedroom apts.*)

Rideau Township

- Ottawa Community Housing**
 - North Gower (*Seniors only; 1 bedroom apts.*)
- Rideau Non-Profit Housing** (*in Manotick: Seniors only; 1, 2 bedroom apts.*)

Goulbourn Township

- Goulbourn Non-Profit Housing**
 - Goodwood Apartments (*in Richmond: Seniors only; 1, 2 bedroom apts.*)
 - Carleton Apartments (*in Stittsville: Seniors only; 1, 2 bedroom apts*)
- Rent Supplement Program*** (see page 8) (*1 bedroom apts*)

West Carleton Township

- West Carleton Non-Profit Housing** (*in Carp: Seniors only; 1 bedroom apts.*)

8. Housing Co-operatives

What is a housing co-op?

Housing Co-operatives, or co-ops, are different from other forms of non-profit housing. When you live in a housing co-op, you become a member. There is no landlord, the members manage the property themselves and vote on important matters at meetings. Co-op members must usually volunteer at least 4 hours per month.

Who lives in a housing co-op?

Co-ops are open to everyone. When you apply to live in a co-op, you will have to meet certain criteria that the co-op will verify during an interview. Some typical criteria are:

- commitment to participation in the community
- interest in co-op living
- financial responsibility
- interest in living in a diverse community
- willingness to follow co-op by-laws

Before your name is added to a co-op's waiting list for housing, there will be some **ADDITIONAL STEPS** to your application, such as:

- each co-op will require more information about you (you may have to fill out another more detailed form, available from the co-ops)
- some co-ops may ask you to come to an information session (you must attend an information session in order to be considered for housing at those co-ops)
- landlord and credit checks will be done by most co-ops
- you will be interviewed by members of each co-op that you apply to, to discuss the rights and responsibilities of living in a co-op. If your application is accepted, your name will be added to that co-op's waiting list for housing.

Please indicate the co-op(s) you wish to apply to:

Ottawa Central

- Cartier Square Housing Co-operative** (1, 2 bedroom apartments)
- Conservation Co-operative Homes** (1, 2, 3, 4 bedroom apartments)
- Co-op Voisins** (1, 2, 3 bedroom apartments)
- Dalhousie Non-Profit Housing Co-operative**
 - Cambridge II (bachelor apts.; 1, 2 bedroom apts.)
 - Lebreton / Cambridge (1, 2, 3 bedroom townhouses)
- St. Georges Housing Co-operative** (1, 2, 3, 4 bedroom apartments)
- The Shefford Co-op** (1, 2, 3 bedroom apartments)

Ottawa East

- Coopérative d'habitation Desloges** (This provider only works in French language; 1, 2 bedroom apts.; 2, 3 bedroom stacked townhouses)
- Glenn Haddrell Co-op** (2, 3, 4 bedroom stacked townhouses)
- Mario DeGiovanni Housing Co-operative** (1, 2, 3 bedroom apartments)
- Yule Manor Co-operative Homes** (1, 2, 3 bedroom stacked townhouses)

Ottawa South

- Cardinus Housing Co-operative** (1, 2, 3 bedroom apartments)
- Carpenter Housing Co-operative** (1, 2, 3, 4 bedroom townhouses)
- Tannenhof Co-operative Homes** (*Seniors only*; 1, 2 bedroom apartments)

Kanata

- Dobbin Co-operative** (2, 3, 4 bedroom townhouses)
- Eagleson Co-operative Homes** (1, 2 bedroom apartments)
- Hazeldean Housing Co-operative** (2, 3, 4 bedroom townhouses)
- Kanata Co-operative Homes** (1, 2 bedroom apartments; 2, 3 bedroom townhouses)
- Lao Village Housing Co-operative Inc.** (2, 3, 4 bedroom townhouses)

Gloucester

- Better Living Residential Co-operative** (2, 3, 4 bedroom stacked townhouses)
- Coopérative d'habitation Côté Est** (This provider only works in French language; 1, 2, 3 bedroom stacked townhouses)



What is Supportive Housing?

Supportive housing is a community-based, person-centred model of providing affordable, transitional and permanent accommodation. Housing support staff assists individual tenants in attaining their optimum quality of life and encourages the development of healthy communities.

Supportive housing communities reduce the cycles of institutionalization and homelessness among people who need assistance in maintaining independent housing.

Why is Supportive Housing Unique?

Supportive housing helps people who have difficulty living independently or maintaining their housing. It reduces isolation that is often the consequence of living with such challenges as mental illness, substance abuse and other disadvantages by providing those in need with on-site supports. Housing support services can include community referrals, assistance with life skills, counseling, crisis intervention, assistance maintaining housing and opportunities for peer support and community involvement.

Before your name is added to the supportive housing waiting list, there may be some ADDITIONAL STEPS to your application, such as:

- **Each supportive housing provider may require more information about your needs (you may have to fill out a more detailed form with the provider)**
- **You may be interviewed by the supportive housing provider in order to discuss needs and requirements.**
- **You may be required to provide references to the supportive housing provider that will assist in determining your suitability for this type of housing.**

Please indicate the Supportive Housing providers you wish to apply to:

- Canadian Mental Health Association (CMHA)**
(Individuals and families living with mental illness; rooms, bachelors, 1, 2 bedroom apartments) This is only available to active clients of the agency.
- Options Bytown**
(Single adult men and women at risk of homelessness; bachelors, 1, 2 bedroom apartments)
- Youth Services Bureau**
(Single youth aged 16-21 who are homeless, at risk of homelessness or are unsuitably housed; bachelors, 1, 2 bedroom apartments)

Here is your legal agreement with us. Please read it carefully, and sign in the space below.
All people 16 years of age and older who are going to live with you must sign this form.

9. Release and Consent; Declaration

Release and Consent

1. I understand that there are laws that allow The Registry to collect personal information about me.
2. I understand that The Registry will use the information I give them to see if I qualify for the housing I have applied for.
3. I allow The Registry to give the information on this form and any attachments to the social services offices, other municipal service managers or district social services administration boards, housing providers, or the Social Housing Services Corporation for former tenant arrears without further notice to me, if the information is necessary for the purpose of making decisions or verifying eligibility for assistance under the *Social Housing Reform Act, 2000*, the *Ontario Works Act, 1997*, the *Ontario Disability Support Program Act, 1997*, or the *Day Nurseries Act*.
4. I allow The Registry to give the information on this form and any attachments to the government of Canada, a department, ministry, or agency of it, without further notice to me if the information is necessary for the purpose of administering or enforcing the *Income Tax Act (Canada)* or the *Immigration Act*.
5. I allow The Registry to give the information on this form and any attachments to any government or body with whom The Registry has made an agreement under the *Social Housing Reform Act, 2000*, without further notice to me, for the purpose of conducting research related to a social benefit program or social housing or rent-gear-to-income assistance program.
6. I understand that any information on this form and any attachment given by The Registry to a body listed above is confidential and will only be given in accordance with the *Social Housing Reform Act, 2000* and associated regulations.

Declaration

1. I give my word that everything I have written in this application is correct and complete.
2. I understand that all information I give to The Registry, as agent for the City of Ottawa as Service Manager, will be retained by them and they will give my information to the housing providers I have chosen.
3. If something on this application is incorrect or not true, The Registry or the housing providers I have applied to may request additional information, may cancel my application or both and I may be prohibited from re-applying for assistance for a minimum period of two years under the *Social Housing Reform Act, 2000*.
4. I understand that only the people I have listed on this application form may live with me in subsidized housing.
5. I understand that The Registry will use the information I give them to see if I qualify for the housing I have applied for, to see if I continue to qualify for rent-gear-to-income assistance and to see how much assistance I am eligible for.
6. I give my word that I am in Canada legally.
7. Before I can receive housing, I understand that I must pay back or make arrangements to pay any money I owe to any social housing provider.
8. I understand that I must report any changes to this information directly to The Registry.
9. I must update my application with The Registry at least once per year.

“Personal information contained in this form or in attachments is collected by The Registry pursuant to the *Freedom of Information and Protection of Privacy Act (R.S.O. 1990 c. F.31)* or the *Municipal Freedom of Information and Protection of Privacy Act (R.S.O. 1990 c.M.56)*. This information may be used to determine eligibility for housing applied to, continuation of housing and may be used for the appropriate rent-gear-to-income charge.”

The Privacy Officer for The Registry is the Executive Director. Questions or concerns about the use of your personal information may be directed in writing to our office at 2197 Riverside, 5th Floor, Ottawa, K1H 1A9.

Please sign here (include signature of all household members 16 years of age and older)

X _____	X _____
X _____	X _____
X _____	X _____

Date: _____

